

## EAST AREA PLANNING COMMITTEE

**Thursday 6 October 2011**

**COUNCILLORS PRESENT:** Councillors Darke (Chair), Rundle (Vice-Chair), Brown, Coulter, Fooks, Keen, Sanders, Wolff and Tanner.

**OFFICERS PRESENT:** Mathew Metcalfe (Democratic Services) and Murray Hancock (City Development)

### **53. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies were received from Councillor Mary Clarkson (Councillor John Tanner attended as a substitute).

### **54. DECLARATIONS OF INTEREST**

Councillor Gill Sanders declared a personal interest in agenda item 4 (12 Kelburne Road, Oxford) as she had been in communication with local residents in an advisory role and had not expressed an opinion to them on the proposed application. (minute 56 refers).

### **55. SAE OXFORD, 33 ARMSTRONG ROAD, OXFORD - 11/01569/FUL**

The Head of City Development had submitted a report (previously circulated, now appended) which detailed an application for a change of use of part of ground floor and whole of the first floor from Class B1 offices to mixed Class B1 office and D1 educational use.

In accordance with the criteria for public speaking, Gavin Attard and Steve Hartley spoke in support of the application. There were no requests to speak against the application.

The Committee considered all submission, both written and oral agreed to support the proposals in principle but defer the application in order that an accompanying legal agreement was completed and to delegate to officers the issuing of the Notice of Permission upon its completion subject to the five conditions laid out in the Planning Officers report. Before doing so drafts of the conditions and legal agreement were to be forward to the Chair for information.

### **56. 12 KELBURNE ROAD, OXFORD - 11/01729/FUL**

The Head of City Development submitted a report (previously circulated, now appended) which detailed an application for a part single and part first floor extension.

Councillor Gill Sanders declared a personal interest as she had been in communication with local residents in an advisory role and had not expressed an opinion to them on the proposed application.

In accordance with the criteria for public speaking, Stafford Crewe spoke against the application.

The Committee considered all submissions, both written and oral and agreed

- (a) To grant planning permission subject to the five conditions as laid out in the Planning Officers report with an additional sixth condition as follows:
  - (6) Car park requirement.
- (b) That Planning Officers be instructed to investigate if the application property was currently in use as an unauthorised multiple occupation property.

## **57. PLANNING APPEALS**

The Head of City development submitted details (previously circulated, now appended) which detailed planning appeals received and determined during August 2011.

The Committee agreed to note the information.

## **58. FORTHCOMING PLANNING APPLICATIONS**

The Committee agreed to note that the following applications may be submitted to a future meeting for consideration and determination.

- (a) Former Dominion Oils site, Railway Lane, Littlemore – 11/02189/OUT
- (b) Unit 1, Templars Shopping and Retail Park – 11/02032/FUL
- (c) 29 Balfour Road, Oxford – 11/02278/FUL
- (d) 1A Lawrence Road, Oxford – 11/02119/FUL
- (e) 12 Boswell Road, Oxford – 11/01877/FUL
- (f) 103/104 St. Mary's Road, Oxford – 11/02205/FUL

## **59. MINUTES**

Vim Rodrigo addressed the Committee as he felt that the minutes should reflect the comments that he had made when speaking against the planning application for 34 Cottesmore Road and 30 Wynbush Road, Oxford – 11/01275/VAR (minute 48).

In response Vim Rodrigo was informed that the minutes recorded the decision of the Committee with regard to planning applications and did not record the detail of comments made by members of the Committee, the public or any other

public speaker as there were other avenues for public speakers to have their comments noted.

The Committee agreed to approve the minutes (previously circulated) of the meeting held on 7<sup>th</sup> September 2011 subject to the following minor amendment:

In minute 48 (34 Cottesmore Road and 30 Wynbush Road, Oxford – 11/01275/VAR) to delete the word “again” in the first line of the second paragraph and insert the word “against”.

## **60. DATES OF FUTURE MEETINGS**

The Committee agreed:

- (a) To alter the start time of its meeting on 6<sup>th</sup> December 2011 to 4.00pm
- (b) To note the dates and start times (taking into account (a) above) of future meetings listed on the agenda, with the next scheduled meeting of the East Area Planning Committee being on Wednesday 2<sup>nd</sup> November 2011 at 6.00pm in the Town Hall.

**The meeting started at 6.00 pm and ended at 7.15 pm**

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